

**ADULT SOCIAL CARE SELECT COMMITTEE  
ACTIONS AND RECOMMENDATIONS TRACKER – UPDATED 5 FEBRUARY 2013**

The recommendations tracker allows Committee Members to monitor responses, actions and outcomes against their recommendations or requests for further actions. The tracker is updated following each Select Committee. Once an action has been completed, it will be shaded out to indicate that it will be removed from the tracker at the next meeting. The next progress check will highlight to members where actions have not been dealt with.

**Recommendations made to Cabinet**

Number	Item	Recommendations	To	Response	Progress Check On
R004	Social Care Debt [Item 9]	The Committee recognises the continuing difficulties and the need to look at the debt in a new way; therefore it recommends to the Cabinet that additional resources be put in place for a fixed amount of time to aid the team and that this resource must be of reasonable expertise in order to produce improvements.	Cabinet	This item was referred to Cabinet on 26 February 2013. The Cabinet Member for Adult Social Care and Health responded verbally and said that a response would be provided after Internal Audit, Finance and the service had completed their investigations and compiled a report on this topic.	<i>June 2013</i>

## Select Committee and Officer Actions

Number	Item	Recommendations	To	Response	Progress Check On
SC017	Public Value Review (PVR) of mental health services [Item 9]	The Health Scrutiny Committee is requested to scrutinise the outcomes of the six-month review of partnership arrangements with Surrey and Borders Partnership NHS Foundation Trust and give consideration to reviewing the provision of psychiatric liaison in A&Es across the country.	Health Scrutiny Committee / Scrutiny Officer	This has been included as an item on the Health Scrutiny Committee agenda for July 2013, and will be a joint item for both committees.	<i>July 2013</i>
SC019	Managing Staff Absences in Adult Social Care [Item 10]	The Committee continues to monitor levels of staff absence in the directorate at least every six months and would ask for a commentary to be included in future reports to better explain the statistics	Scrutiny Officer / HR Relationship Manager (HR)	This will be considered for inclusion in 2013/14 Work Programme.	<i>June 2013</i>
SC023	Supporting carers [Item 8]	A meeting should be arranged to show the Young Carers e-Learning package to the Committee for their comment.	Scrutiny Officer	This meeting is to be arranged.	<i>June 2013</i>
SC024	Direct payments [Item 9]	Recognising that further improvement is required, the Committee encouraged the Service to strive for a rating of "Effective" for the follow-up audit;	Assistant Director, Transformation	The February 2013 meeting was told that there was still a Needs Improvement rating. This will be considered for inclusion in 2013/14 Work Programme.	<i>June 2013</i>

Number	Item	Recommendations	To	Response	Progress Check On
SC025	Direct payments [Item 9]	The Committee remains concerned about the ability of Surrey County Council to recruit sufficient personnel in order to further the success of the Direct Payments scheme and asks for a report on this in future to indicate progress.	Assistant Director, Transformation	To be put on Work Programme once 2013/14 meeting dates are known.	<i>June 2013</i>
SC032	Personalisation Update [Item 6]	The suggestion from the Director that we should benchmark our results against comparable authorities is welcomed and the creation of a more realistic target is supported	Strategic Director for Adult Social Care	An update has been requested and will be provided at April's Committee meeting.	<i>April 2013</i>
SC036	Occupational Therapy Task & Finish Group Final Report [Item 7]	The Cabinet Member write to Surrey's MPs asking them to also write to the government minister reviewing the DFG process setting out concerns about the process and to feed back the response.	Cabinet Member for Adult Social Care & Health	An update has been requested and will be provided at April's Committee meeting.	<i>April 2013</i>

Number	Item	Recommendations	To	Response	Progress Check On
<b>COMPLETED ITEMS</b>					
R002	Learning Disabilities Joint Commissioning Strategy [Item 9]	The Adult Social Care and Children, Schools and Families directorates work with the Chief Executive and HR to explore all possibilities, including creative and innovative ideas and alternative structures, to effectively recruit and resource social work in Surrey.	Strategic Director for Adult Social Care & Deputy Director – Children, Schools and Families & HR Relationship Manager - CSF		<i>Ongoing</i>
R003	Budget monitoring [Item 10]	The Adult Social Care Select Committee formally requests that the Cabinet re-consider the savings targets being imposed on the Adult Social Care Directorate, bearing in mind the demographic challenges and increased demand facing it; and the public need to be informed and prepared for possibly difficult announcements and impacts of the funding allocation from central government due in December and in the future.	Cabinet	The Cabinet did allocate more funding to Adult Social Care	<b>COMPLETE</b>
SC018	Public Value Review (PVR) of mental health services [Item 9]	The outcomes of the PVR continue to be monitored by the PVR MRG and this Committee	Adult Social Care Select Committee	The following update has been received from Assistant Senior Manager for Commissioning: “We have successfully	<i>Complete</i>

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				<p>appointed lead providers in all districts and boroughs in Surrey to start delivering the new community connections services from April 1st 2013. The lead providers all currently have a presence in Surrey and we are working closely with them, existing users of services and staff to ensure a smooth transition. We have robust performance management arrangements in place for quarterly monitoring of the new arrangements.”</p> <p>A progress report is scheduled on the work programme for December 2013.</p>	

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SC020	Supporting carers [Item 8]	The Service and partners are commended for the increased rate of identification of carers since July 2011 and encouraged to continue to improve the number of carers with a Supported Self Assessment and ensure every carer has a named practitioner;	Assistant Director, Personal Care & Support	Update provided to February 2013 meeting	<i>COMPLETE</i>
SC021	Supporting carers [Item 8]	Statistics relating to the number of carers with a Supported Self Assessment (SSA) and who have a named carer are requested to be included in the Director's Update at the February meeting;	Strategic Director for Adult Social Care	This was included in the Director's Update February 2013	<i>COMPLETE</i>
SC022	Supporting carers [Item 8]	The Committee continues to be concerned about the identification of young carers and would encourage the continued prioritisation of work in this area;	Assistant Director, Personal Care & Support and Carers Practice Development Manager	This information will be included in the next carer's update on 5 September 2013.	<i>Complete</i>
SC031	Personalisation Update [Item 6]	Recognising that there is still more work to do, the Committee would like to work with the Service on improving service user engagement;	Scrutiny Officer	To be incorporated into the Work Programme 2013/14	<i>Complete</i>
SC028	Prevention through partnership [Item 7]	The Service is encouraged to think of innovative ways of promoting telecare across the County, such as a "Wellbeing Bus" that can act as a roving hub;	Assistant Director for District & Borough Partnerships	A response is attached.	<i>Complete</i>

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SC029	Prevention through partnership [Item 7]	The Service is encouraged to take this report and the DVD to the local community services committees, the Local Committees and potentially to the Parish Councils due to its crossover issues with District and Borough joint working;	Assistant Director for District & Borough Partnerships	A response is attached.	<i>Complete</i>
SC030	Prevention through partnership [Item 7]	The shadow Health and Wellbeing Board and Surrey Fire & Rescue Service are requested to comment on their involvement with this important cross-cutting area of work.	Assistant Director for District & Borough Partnerships/Scrutiny Officer	A response is attached.	<i>Complete</i>
SC033	Personalisation Update [Item 6]	The scrutiny of the outcomes of the Mental Health PVR project looking at joint working arrangements with Surrey & Borders Partnership NHS Foundation Trust should be done jointly with both the Adult Social Care Select Committee and the Health Scrutiny Committee.	Scrutiny Officer	This has been included as an item on the Health Scrutiny Committee agenda for July 2013, and will be a joint item for both committees.	<i>Complete</i>
SC034	Occupational Therapy Task & Finish Group Final Report [Item 7]	A progress report from the DFG Officer group come back to the Committee in around six months	Scrutiny Officer	This has been included on the Work Programme for 2013/14	<i>Complete</i>

Number	Item	Recommendations	To	Response	Progress Check On
SC035	Occupational Therapy Task & Finish Group Final Report [Item 7]	The Committee send the report and a letter to the government department reviewing the DFG process setting out the Service's and the Committee's views	Scrutiny Officer	This report and letter have now been sent. Any response forthcoming will be shared with the Committee	<i>Complete</i>